

| <b>Action Plan</b>  |              | <b>Objective</b>   | <b>Action No.</b>          | <b>Action</b>  | <b>Action Holder</b> | <b>Timescale</b>   | <b>Comment</b>   |
|---|--------------|--|----------------------------|--|----------------------|--|--|
| <b>Defining &amp; Promoting in the EnCoW Role</b>   | Mike Beswick | - Engage with the environmental and construction stakeholders, and their media, to promote the EnvCoW role and the opportunities / benefits it presents to developers, contractors and individual members  | 1                          | - Develop key position statements regarding; the role of an EnvCoW, construction contracts & procurement routes; commissioning / project organisational structures, including opportunities / benefits to developers, contractors and regulators<br>- Develop a 'Consultation Framework' of relevant environmental and construction organisations and potential contacts for Developers / Contractors / Consultants, in line with the Consultation Strategy.<br>- Establish relationships with education institutions and highlight research opportunities to regarding related industry issues, such as independent auditing arrangements                         | MB                   | 2022   | - Directors to approve position statements prior to publishing.<br>- Refer to existing industry research.<br>- Record under Central Consultation Framework |
|   |              |  | 2                          | - Develop a programme, and contact, educational, environmental and construction organisations, seeking collaboration and informing guidance.<br>- Include position on how AECOw can support aims / objectives of organisations, seek opportunities for collaboration and to inform guidance, prior to contacting them  | MB                   | 2022   | - Need to be compliant with GDPR and Terms of Engagement.<br>- Record under Consultation Framework   |
|   |              | - Engage with policy and decision makers, including local government Planning Departments, to define the EnvCoW role and highlight the value they can provide in the planning and development process to support the aims and objectives of regulators | 3                          | - Research and collate a list of planning department & regulators contacts (and their umbrella organisations/professional bodies)<br>- Continue to support the Planning & Regulatory Working Group to define the role and inform LPA / guidance<br>- Continue to promote the role through Parliamentary groups, such as the Cross Parliamentary Group on Construction & other Working Groups, such as the Linear Infrastructure Working Group<br>- Develop a programme, and contact the above organisations.<br>- Provide overview of AECOw and to how it can support aims / objectives of organisations, seek opportunities for collaboration and inform guidance | MB                   | 2022 - 25  | - Record under Consultation Framework  |
|   |              | - Engage with NGOs and wider stakeholders involved in the planning and development process, highlighting the potential solutions offered by the EnvCoW role  | 4                          | - Research and collate a list of NGOs (primarily through Environment Link's Planning Task Group).  | MB                   | 2022 - 25  | - Record under Consultation Framework  |
|   |              |  | 5                          | - Contact NGOs and provide overview of AECOw and how it can support aims / objectives of NGOs, seek opportunities for collaboration and to inform guidance   | MB                   | 2022 – 25  | - Record under Consultation Framework  |
|   |              | - Further develop the Supporting Organisations Framework   | 6                          | - Review on annual basis.  | RP                   |  | - Record under Consultation Framework  |
|   |              | <b>Developing Training &amp; Quality in the EnCoW Role</b>   | Simon Knott & Dave Sargent | - Work with environmental and construction stakeholders, including other professional bodies to support development of quality standards and identify training needs   | 7                    | - Identify key stakeholders which develop quality standards, based on AECOw's Consultation Strategy and Framework<br>- Engage with key stakeholders, specifically CIEEM, to support their development of quality standards and accredited EcCoW course<br>- Review relevant, existing standards and undertake gap analysis to identify potential training needs to 'focus on quality and outcomes', as outlined in the ICWCI Handbook & CIEEM course | SK/DS  |
| - Partner with training providers to deliver training needs across the UK   | 8            |  |                            | - Develop training programme and material based on findings of Action 8  | DS/SK                | 2022   | - Develop environmental training material, focusing on auditing to support delivery of AECOws Strategy aims and objectives                                 |
| - Further develop, and promote, qualifying criteria for AECOw membership, including the value of peer-review membership   | 9            |  |                            | - Update qualifying criteria for AECOw, including benefits to membership individual members, developers, contractors, and regulators<br>- Develop a programme to publish, and review, AECOw qualifying criteria  | SK/DS                | 2022   | - Link to Position Statements under Action no, 1, Action Plan 1  |
| - Work with policy and decision makers to identify fair and efficient procurement routes for EnvCoWs; and highlight the critical role of construction contracts in achieving environmental outcomes | 10           |  |                            | - Develop, and publish a Position Statement on procurement routes and construction contracts to promote as good practice,<br>- Develop and publish project organisational structures to support 'focus on quality and outcomes' and how aims and objectives of regulators can be supported<br>- Engage with policy and decision makers under the Consultation Framework to inform legislation and guidance, following successful delivery of good practice   | SK/DS                | 2023   | - Record under Consultation Framework (Action no, 1, Action Plan 1)  |
| - Develop, influence and/or publish appropriate good practice guidelines for practising EnvCoWs and policy makers.  | 11           |  |                            | - Identify list of good practice guidelines to update, develop, influence and / or publish, including AECOws existing guidance for LPAs<br>- Develop a programme, and deliver / update good practice guidelines<br>- Develop a AECOw "how to" good practice guide for new professionals in the role, focusing on AECOw's definition of the EnCoW role and auditing   | DS/SK/DC             | 2022 - 25  | - Record under Consultation Framework, Action no.1, Action Plan 1  |
| - Deliver a topical annual conference   | 12           |  |                            | - Conference theme to be agreed at committee and support aims / objectives of Strategy   | DS/SK                | Annually   | -  |

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|-------------------------------------|-------|---|-------------------|---|----------------------|------------------|---|
| <b>Providing a Forum for EnCoWs</b> | Dan C | - Further develop Members support group.  | 13                | - Continue to manage, and develop, the AECOW Forum Group  | DC                   | 2022 – 25        | - Highlight forum to members regularly and increase member involvement. Highlight benefits to wider community of access to experience and available advice.<br>- Add this option into the membership application form |
|                                     |       | - Publish a regular newsletter that shares relevant news from across the industry | 14                | - Co-ordinate, and obtain, regular reviews / input from management committee / members regarding other organisations websites to keep abreast of relevant industry developments and post / link them on website<br>- Manage and issue quarterly newsletter. | DC                   | 2022 – 25        | - Establish effective and proactive ongoing management of website.  |
|                                     |       | - Connect our members with relevant events and organisations.                     | 15                | - Explore options for, and establish uses of, social media, creating a blog, Facebook account, Twitter, LinkedIn, and update website.<br>- Identify organisations which have highly relevant events to e-shot to our members.                               | DC                   | 2022             | - Recruit a Member to the Committee who has an interest in social media.<br>- website – identify key organisations, and establish links to them to highlight relevant events<br>- Record on Consultation Framework    |